

## Grant Application Criteria

### A Focus on Philanthropy

- We will provide monetary and in-kind support to 501(c)(3) public charities that fit within our philanthropic focus of distributing food to those in need in a pantry setting; meet the guidelines outlined below and serve our community of central Ohio. Priority is given to those projects that:
- Have a Double Comfort employee involved as a board member, committee member, long-time volunteer or active partner;
- Come from organizations that exhibit strong fiscal management and board commitment;
- Encourage and explore community partnerships and leverage additional support; and
- Provide volunteer opportunities for possible involvement of our team members.
- All decisions for funding are subject to Double Comfort and its Charitable Advisory Board's discretion

### Double Comfort Does Not Fund The Following:

- Organizations that are not public charities - tax-exempt under paragraph 501(c)(3) of the U.S. Internal Revenue Code;
- Organizations based outside of the domestic United States;
- Individuals, for any purpose (e.g. scholarships, hardship assistance);
- Political candidates, committees or organizations;
- Athletes, teams, sporting events or tournaments of any kind (amateur, professional), including charity golf tournaments;
- Fundraising events such as telethons or walkathons;
- Fraternal, labor, social or veteran's organizations;
- Churches and religious or sectarian organizations, unless engaged in a significant food pantry project benefiting the entire community; or have funding sent directly to their in-house food pantry.
- Non-academic educational activities including bands, choirs, proms, after-proms, graduations, etc;
- Academic institutions such as Individual K-12 schools
- Public service agencies such as police and fire departments;
- Organizations that spend more than 20 percent of their revenue on overhead and fundraising costs;
- Organizations that discriminate against people because of their age, race, creed, gender, handicap, sexual orientation, gender identity, ethnicity or national origin;
- Staff positions for governmental agencies; and
- Requests to support travel for groups or individuals when that is the primary reason for the proposal.

### Our process

Grant requests are reviewed **the first month of the year**. The Charitable Advisory Council has final approval on all grants. The Advisory Council is comprised of business and community leaders.

Financial grants are approved for a one year period. Typically, only one grant will be committed to an organization in three calendar years.

Grant donations are recommended to be spent on food, or storage of food, but must be spent for the food pantry expenses only.

## How to apply for financial support

Request a Financial Contribution (grants and/or charitable event sponsorships):

Double Comfort accepts grant requests one time per year. Grant applications must be submitted during the following submission windows:

	<b>Application Available</b>	<b>Due Date</b>	<b>Decision Date</b>	<b>End of Collections</b>
<b>Cycle:</b>	November 1st	Dec. 31st	January 31st	December 31 (Payment made 30 days after the close of DCF Fiscal Year)

**We are now accepting applications for 2020.**